

Piano di Formazione Nazionale - PFN 2025

Modulo 5

“Formazione di base sulla gestione dei progetti europei”

Monitoraggio



MONITORING

- To monitor means to observe.
- Monitoring is **the regular observation and recording of activities** taking place in a project or program. It is a process of routinely gathering information on all aspects of the project.
- To monitor is to check on how project activities are **progressing**.
- Monitoring also involves giving **feedbacks** about the progress of the project to the donors, implementers and beneficiaries of the project.
- Reporting enables gathered information to be used **project performance** in **making decisions for improving the**



Teoria noiosa

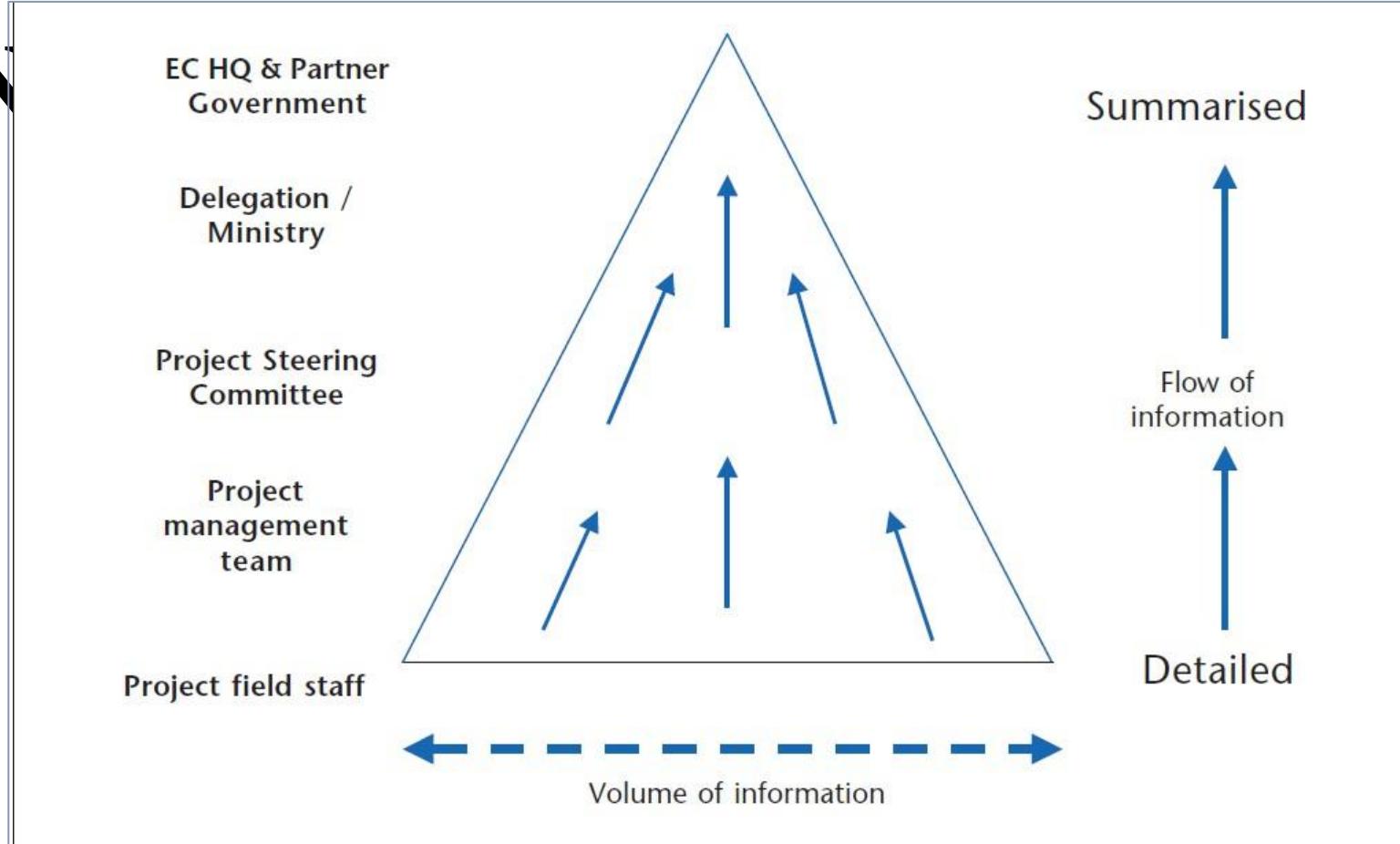
TYPE OF INFORMATION

The information required during implementation is determined primarily by the scope of the project and related to indicators:

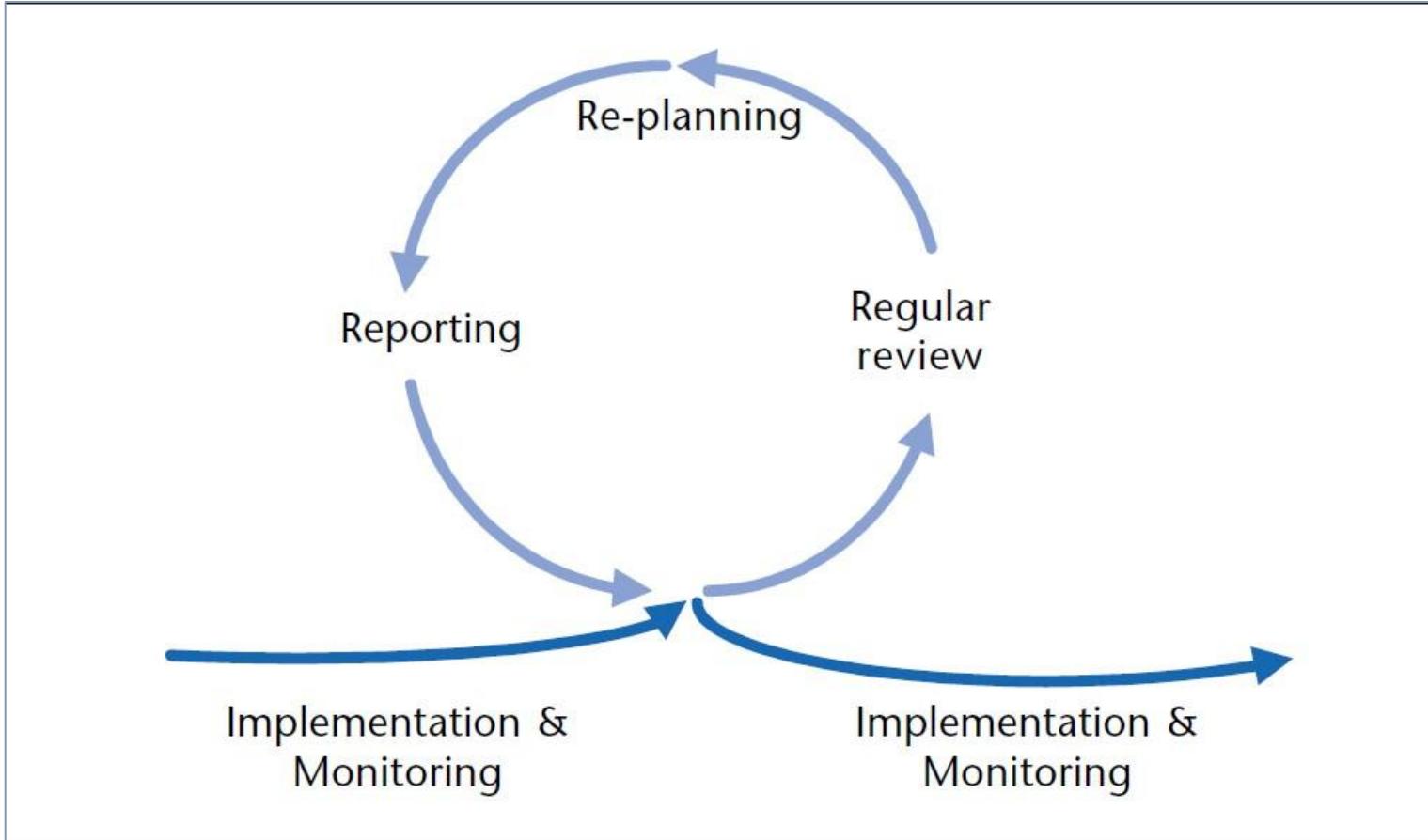
- indicators outcomes/ output / impact
- budget and financial resources (input)
- procedural steps.

WHO USE MONITORING

IN



REPORTING AS A LEARNING PROCESS



DIFFERENCES

Evaluation	<ul style="list-style-type: none">Assessment of the efficiency, effectiveness, impact, relevance and sustainability of aid policies and actions
Monitoring	<ul style="list-style-type: none">Ongoing analysis of project progress towards achieving planned results with the purpose of improving management decision making
Audit	<ul style="list-style-type: none">Assessment of (i) the legality and regularity of project expenditure and income <i>i.e.</i> compliance with laws and regulations and with applicable contractual rules and criteria; (ii) whether project funds have been used efficiently and economically <i>i.e.</i> in accordance with sound financial management;; and (iii) whether project funds have been used effectively <i>i.e.</i> for purposes intended.Primarily a financial and financial management focus, with the focus of effectiveness being on project results.

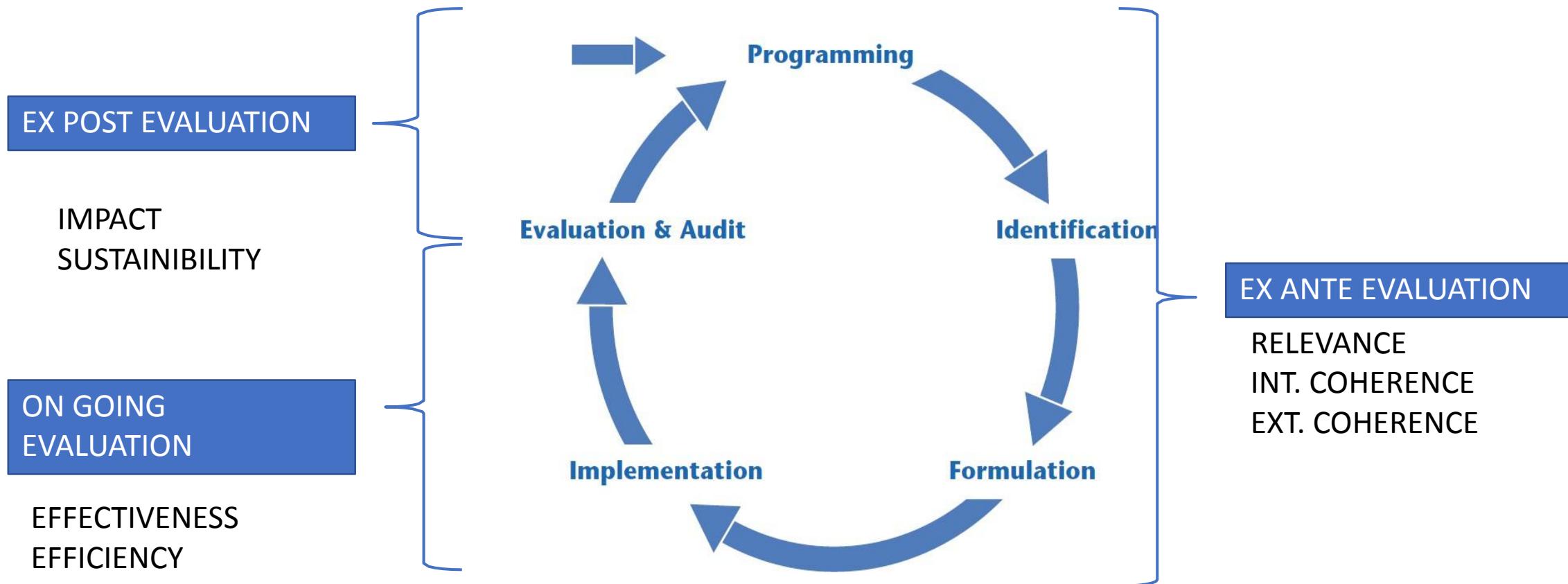
WHO, WHEN, WHY, AND LGF

	Evaluation	Audit
Who?	Usually incorporates external inputs (objectivity)	Incorporates external inputs
When?	Periodic – mid-term, completion, ex-post ongoing and upon	Ex-ante (systems reviews), completion
Why?	Learn broad lessons applicable to other programmes/projects and as an input to policy review Provide accountability	Provide assurance and accountability to stakeholders Provide recommendations for improvement of current and future projects
Link to Logframe objective hierarchy	Results, purpose, overall objective (& link back to relevance)	Inputs, activities and results

EVALUATION CRITERIA (EX ANTE)

Internal Coherence	The project is strategically aligned with the concerning policy
External Coherence	The program works in synergy and complementarily with other contextual intervention (horizontal)
Relevance	The appropriateness of project objectives to the real problems, needs and priorities of the intended target groups and beneficiaries that the project is supposed to address, and to the physical and policy environment within which it operates.
Feasibility	Addresses the issue whether the project objectives can really be achieved.

TYPE OF EVALUATIONS AND CRITERIA

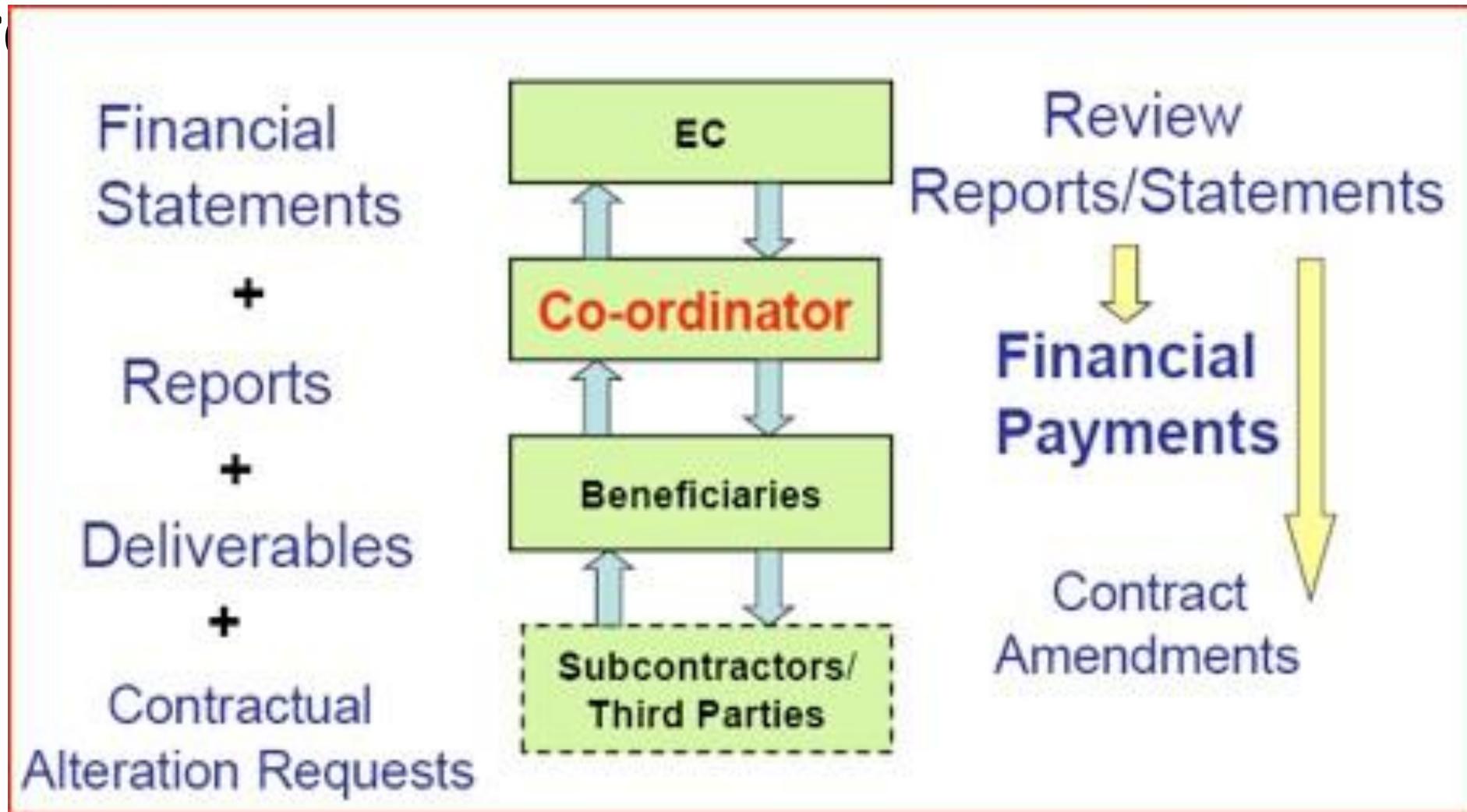


Reporting to the European Commission

- **Continuous reporting:** whenever due/available, to submit deliverables and other information (managed by Coordinator with partners' contributions)
- **Periodic report 1** (e.g. Months 1-18) by 60 days from end of the reporting period
 - Technical report: explanation of work carried out, overview of progress (deliverables and milestones), summary for publication, answering a questionnaire (managed by Coordinator with partners' contributions)
 - Financial report: individual financial statement (declared costs per budget category), explanation on the use of resources, periodic summary financial statement (created automatically) (managed by single partners)
- **Periodic report 2** (e.g. months 19-36) by 60 days from end of the reporting period
 - Technical report: *idem*
 - Financial report: *idem*
- **Final report** by 60 days from the end of the project
 - Technical report: final summary for publication
 - Financial report: automatically created; eventual Certificate on Financial Statement (CFS)

Formal Reporting

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RESEARCH & INNOVATION

[Help](#)

Participant Portal - Grant Management Services



MY PROJECT

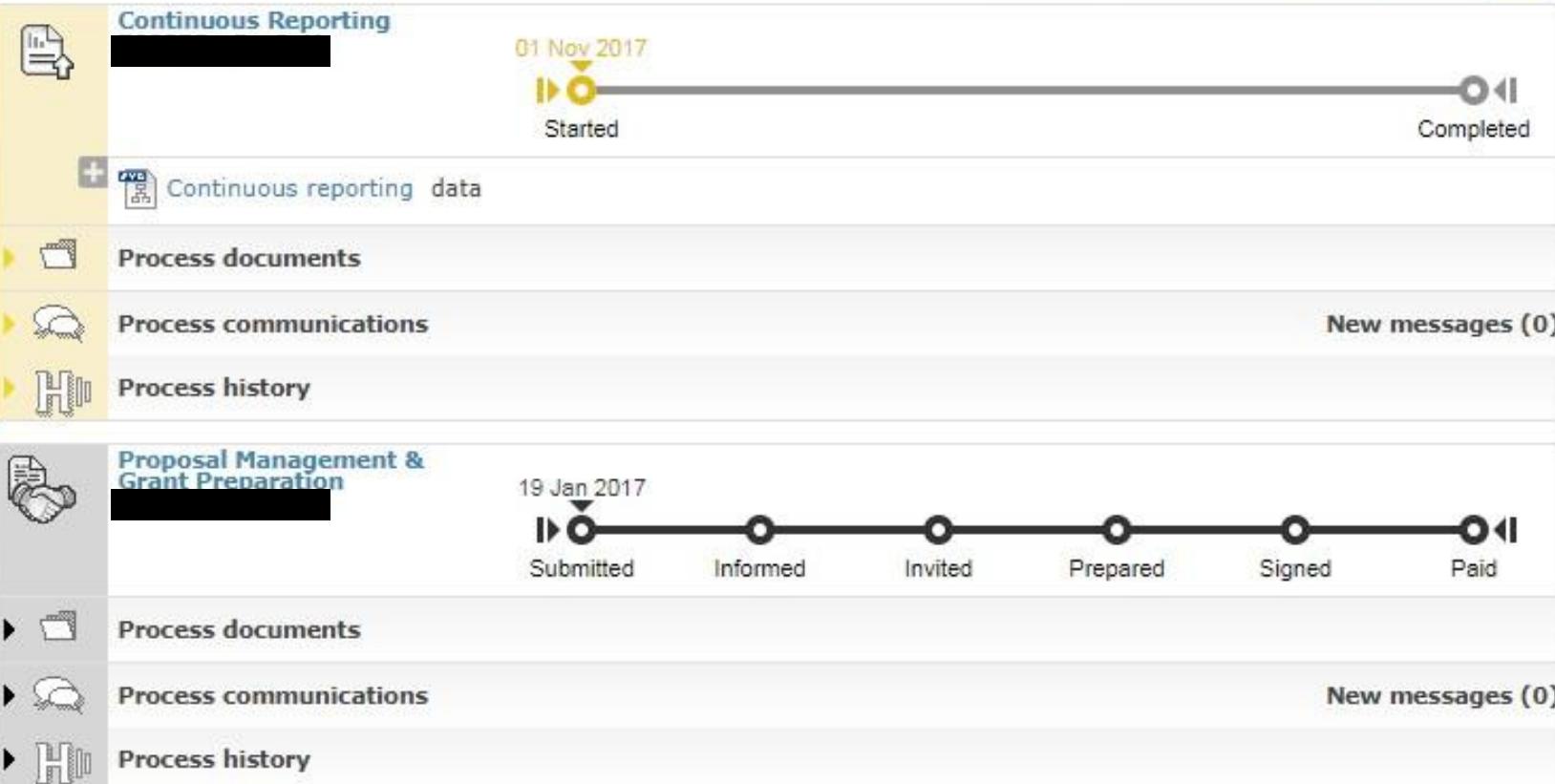


Call: [REDACTED]
Type of Action: IA
Acronym: [REDACTED]
Current Phase: Grant Management
Number: [REDACTED]
Duration: 36 months
GA Signed On: [REDACTED]
based on the H2020 General MGA
— Multi - 3.0
Start Date: [REDACTED]

Estimated Project Cost:

Requested EU Contribution:

Contact:

[Launch new interaction with the EU](#)



Project Continuous Report

768575 (PreCoM)	IA	Summary for publication	Deliverables	Milestones	Critical Risks	Publications	Disseminat...	Patents (IPR)	Innovation	SME Impact	Open Data	Gender	ABS Regulation	
 THE FRAMEWORK PROGRAMME FOR RESEARCH AND INNOVATION HORIZON 2020														
Call: [REDACTED]	Unit: RTD/D/02													

Deliverables

 For each Deliverable, a single file (max 52MB) can be uploaded

WP No	Del	Del No	Title	Description	Lead	Nature	Dissemi	Est. Del. E	Receipt D:	Approval Dat	Status	
WP1	D1.1	D1			Report	Public					Pending	
WP2	D2.1	D2			Report	Public					Pending	
WP2	D2.2	D3			Report	Confid					Pending	
WP2	D2.3	D4			Report	Public					Pending	
WP2	D2.4	D5			Report	Confid					Pending	
WP2	D2.5	D6			Report	Confid					Pending	
WP2	D2.6	D7			Demor	Confid					Pending	
WP3	D3.1	D8			Report	Public					Pending	
WP3	D3.2	D9			Report	Public					Pending	
WP3	D3.3	D10			Report	Public					Pending	
WP3	D3.4	D11			Report	Confid					Pending	
WP3	D3.5	D12			Report	Public					Pending	
WP3	D3.6	D13			Report	Public					Pending	
WP4	D4.1	D14			Report	Public					Pending	
WP4	D4.2	D15			Report	Public					Pending	

Validate



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Monitoring by the European Commission

- Internal checks
- Project reviews: general project reviews (e.g. technical review) or specific issues reviews (e.g. ethics review)
- ‘Monitor’: independent outside expert to be appointed by European Commission (EC); he/she will attend project meetings, produce a report for the EC and provide the Consortium with some suggestions about the next project developments.
- On-the-spot visits
- *“The granting authority may — during the action or afterwards — check the proper implementation of the action and compliance with the obligations under the Agreement, including assessing unit contributions, deliverables and reports.” (art. 25.1.1 GA)*

[https://webgate.ec.europa.eu/funding-tenders-opportunities/spaces/IT/pages/7504025/Project+monitoring+for+consortium+and+for+experts+review+procedure#Projectmonitoringforconsortiumandforexperts\(reviewprocedure\)-Step 1:All experts\(rapporteur included\)edittheirownIndividualReviewReportandthensubmitittotheRapporteur](https://webgate.ec.europa.eu/funding-tenders-opportunities/spaces/IT/pages/7504025/Project+monitoring+for+consortium+and+for+experts+review+procedure#Projectmonitoringforconsortiumandforexperts(reviewprocedure)-Step 1:All experts(rapporteur included)edittheirownIndividualReviewReportandthensubmitittotheRapporteur)



P



Dear Christian

Hope this email finds you well.

Regarding the innovation radar.

***The Innovation Radar** is a data-driven methodology and tool that aims to look into the innovation aspects within EU-funded research and innovation projects by identifying their innovations, the key innovator organisation developing any given innovation and the market readiness of an innovation. The consortium fills in a questionnaire (attached); the information from this questionnaire is then used by the expert (you) to fill-in a simple report (also attached). This includes an extra renumeration as already mentioned.

Further information and instructions are available in the following link on [INNOVATION RADAR](#)

Thank you once again for your commitment.

Best regards,
Ana Carolina

Project Officer

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Innovation Radar methodology

Innovation Radar aims to identify high-potential innovations and innovators. It is an important source of actionable intelligence on innovations emerging from research and innovation projects funded through European Union programmes.

Data underpinning the Innovation Radar stem from a **survey developed by the Directorate General for Communications Networks, Content and Technology (CONNECT) and the Joint Research Centre (JRC) of the European Commission**. This survey is conducted during periodic reviews of collaborative projects funded through European Union (framework) programmes like **Horizon Europe** and **Horizon 2020**.

<https://innovation-radar.ec.europa.eu/methodology>

The EU Innovation Radar Platform

[Search](#)

Empowering Europe's innovation ecosystem through Impactful Events & Research

Innovation Radar Bridge

Innovation Radar is now reinforced with the new Innovation Radar Bridge project, [launched in Brussels on 16 April 2024](#). Innovation Radar Bridge will focus on strengthening connections between EU-funded innovators, European investors, and policymakers in member states (especially funding programmes managed by EU Member States that target innovators). It will do this throughout targeted events, deep dive thematic reports, and mobilising greater use of Innovation Radar intelligence. The ultimate goal? Ensuring greater market and societal uptake of ground-breaking EU-funded innovations.

<https://innoradar-s3.s3.amazonaws.com/innoradar.pdf>

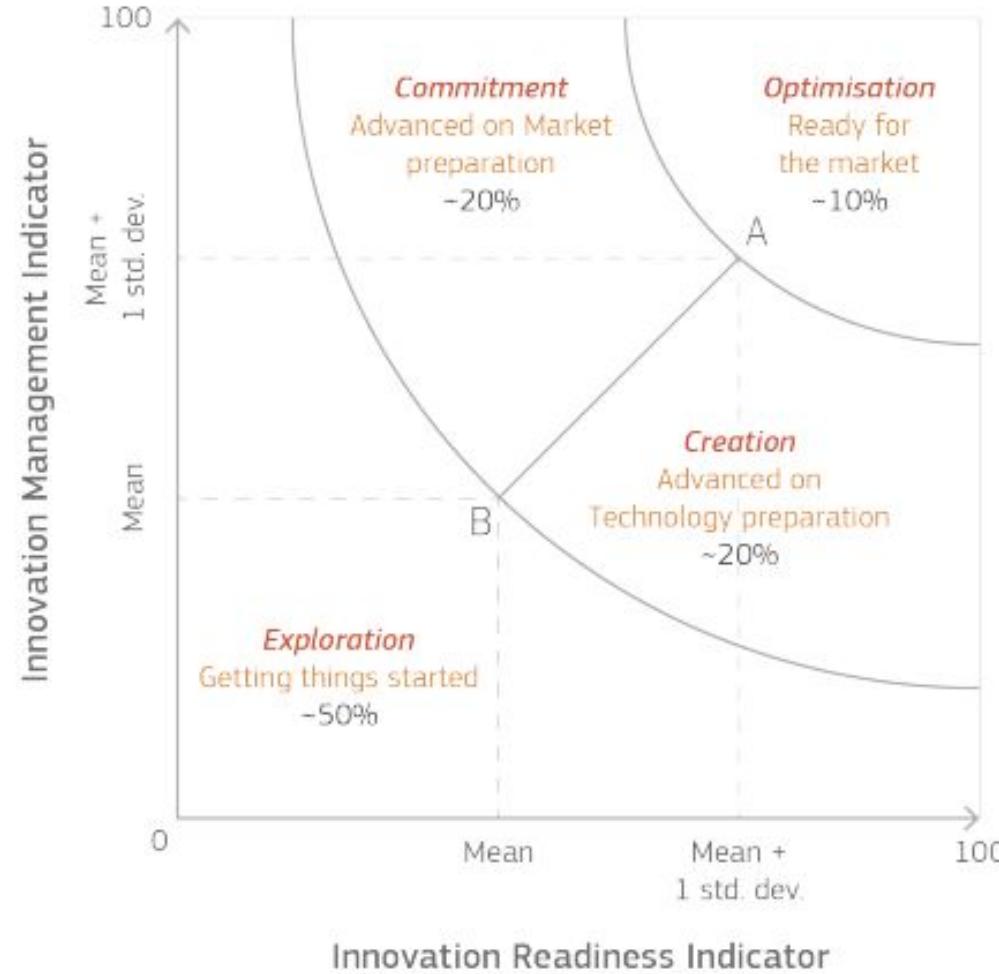


Figure 2: Innovator Capacity Indicator

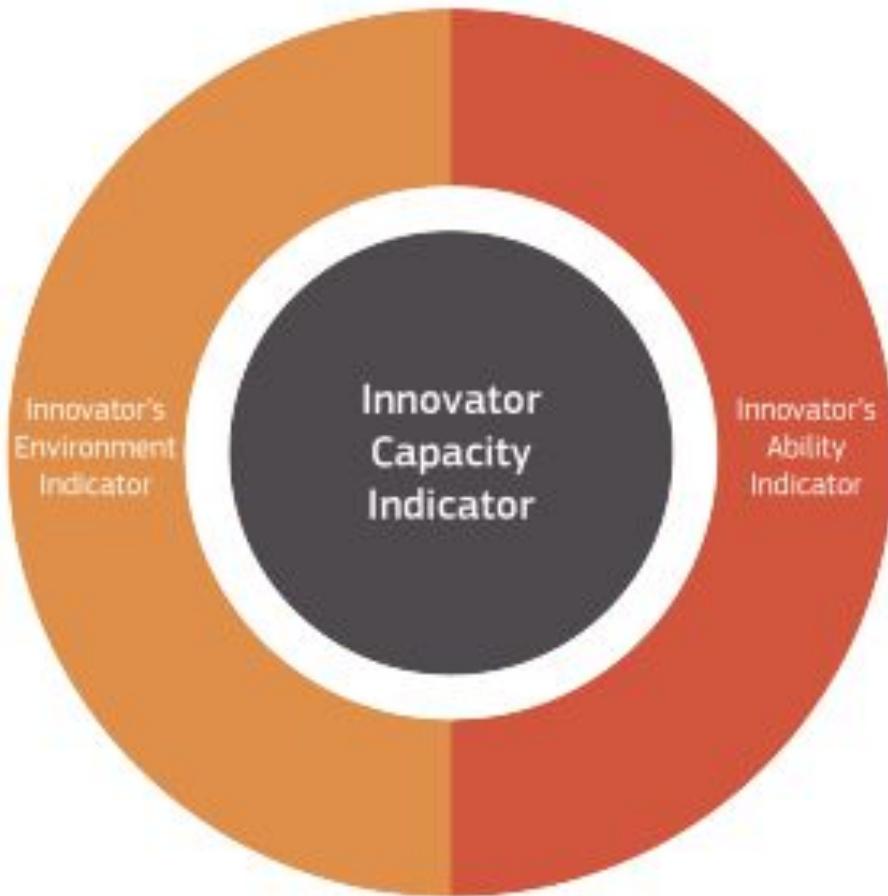
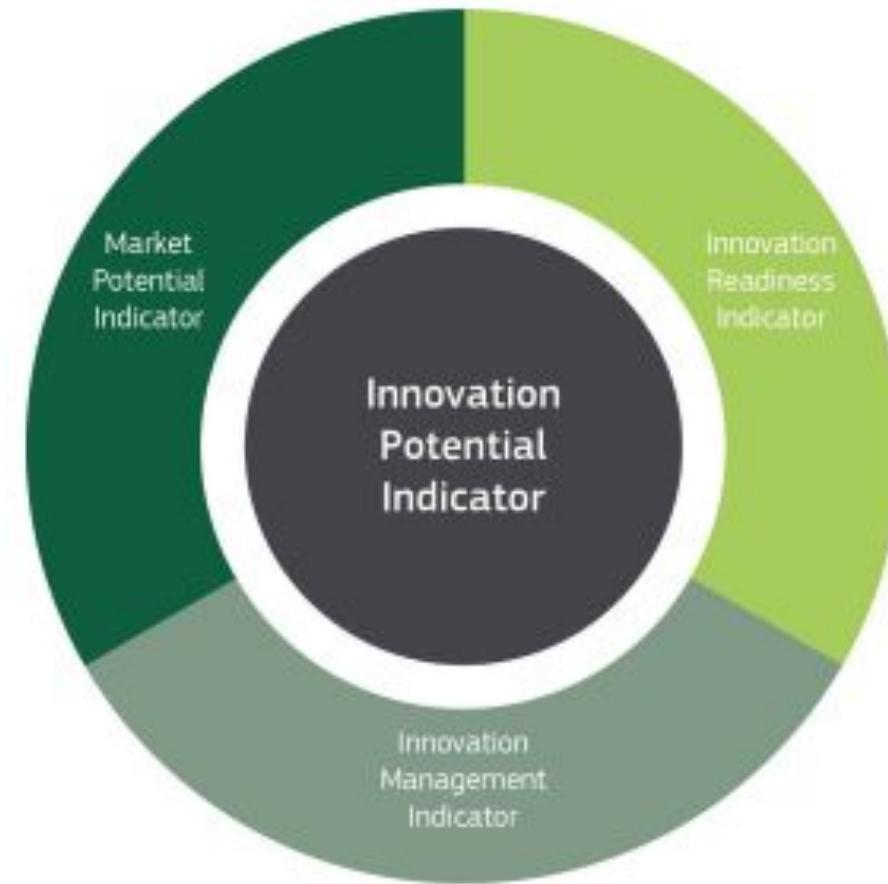


Figure 1: Innovation Potential Indicator



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